

**Government of Jammu & Kashmir**  
**Office of the Inspector General of Registration, J&K**  
**Srinagar/Jammu**

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Subject: Up-dation of Stamp Duty Rates on National Generic Document Registration System (NGDRS) portal.

**Circular No: 56 - REG of 2022**

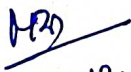
**Dated: 14.12.2022**

In terms of the Jammu and Kashmir Preparation and Revision of Market Value Guideline Rules, 2011 notified vide SRO 303 dated: 04.10.2011 by the Finance Department, and before the closure of each calendar year, the provisional Stamp Duty Rates for various classes/categories of property are approved by the respective Divisional Valuation Boards on the basis of provisional rates/inputs of the District Valuation Committees and notified for adoption in property transactions. This is followed by reflection of the new stamp duty rates for the calendar year on the National Generic Document Registration System (NGDRS) portal by the concerned Sub-Registrars. Each Sub Registrar is provided with an interface in Sub Registrar login for this purpose.

The activity of entering correct stamp duty rates/location/circles etc. for a calendar year on NGDRS portal warrants due diligence, care and caution to obviate any error and loss to the government exchequer.

In order to ensure accurate up-dation of NGDRS portal free from any error or omission, the following instructions are hereby issued to all Sub-Registrars for strict compliance:

- i. Each Sub Registrar shall liaise with the office of Deputy Commissioner and Registrar concerned for timely notification of stamp duty rates for the calendar year 2023.

  
14.12.2022

- ii. Each Sub Registrar shall personally ensure that the revised stamp duty rates for the calendar year 2023 as per locations/circles with stamp duty notification covering his/her area of jurisdiction are uploaded on the NGDRS portal.
- iii. In case, the concerned Deputy Commissioner notifies a new location/circle, the same should be brought to the notice of the IGR office and SDU NIC Pune for concomitant up-dation of NGDRS portal.
- iv. AIGR Kashmir/Jammu shall supervise the stamp duty rate up-dation exercise for the year 2023 by the Sub-Registrars in their respective divisions to ensure correct entry of stamp duty rates for the year 2023

Sd/-

**Inspector General of Registration,  
J&K**

No: IGR/NGDRS/01/2022/745

Dated: 14.12.2022

Copy to:

1. Commissioner/Secretary to Government, Revenue Department, Civil Secretariat for kind information.
2. Divisional Commissioner Kashmir/Jammu.
3. Deputy Commissioners (All)
4. AIGR Kashmir/Jammu.
5. HoD, SDU NIC Pune.
6. Registrars (All).
7. Sub Registrars (All).
8. I/C Website for uploading on the departmental website [www.igr.jk.gov.in](http://www.igr.jk.gov.in).
9. Stock File.

 14.12.2022

**Tehsildar Headquarter,  
O/o Inspector General of Registration, J&K**